



Memorial Day Festival 2021
Sullivan County Park & Lake
Friday, May 28 – Sunday, May 30, 2021

MARKET VENDOR INFORMATION & APPLICATION

Sullivan County Park & Lake (SCPL) will host the annual Memorial Day Festival **Friday, May 28 – Sunday, May 30, 2021.**

Hours of Operation:

Friday, May 28, 2021	5:00 pm – 11:00 pm	6 hours
Saturday, May 29, 2021	11:00 am – 11:00 pm	12 hours
Sunday, May 30, 2021	11:00 am – 5:00 pm	6 hours

Vendor Participation:

There is a designated section within the Park for market vendors to sell their products during the festival. Vendor can rent a space to exhibit and sell their products on a first come, first serve basis by completing the enclosed form and submitting payment via US mail, fax or e-mail **no later** than **Friday, May 21, 2021.**

Vendors must have general liability insurance coverage and must comply with applicable local and state health, fire and public safety codes. Vendors are solely responsible for meeting all Health Department Certifications. Vendors may contact the Sullivan County Health Department at (812) 268-0224 for health code requirements and questions.

The fee to participate as a market vendor is \$50.00 for the 3-day event. SCPL will provide one 40' L x 15' W vendor space. Vendors must furnish their own tables, chairs, tents, booths, vending vehicle or trailers.

Set-Up / Tear-Down:

Vendors will be allowed to set up beginning **Thursday evening, May 27th** from 5:00 pm to 8:00 pm or **Friday, May 28th** from 8:00 am – 3:00 pm. All vendors must be set-up no later than 4:00 pm on **Friday, May 28th, 2021.** All vendors are required to operate until at least 9:00 pm Friday and Saturday and, if desired, may continue operating until 11:00 pm. Vendors are requested to remain open all hours of operation on Sunday. Final teardown will not be permitted until 5:00 pm **Sunday, May 30, 2021.** Vendor will be responsible for removing all trash and debris from their space.

Sullivan County Park & Lake
990 E. Picnic Road
Sullivan, IN 47882
(812) 268-5537
Fax: (812) 268-4460
E-mail: parkadmin@joink.com

Electrical Power & Water:

Each space will have available one 110 volt, 30 amp electrical circuit at no additional cost. Water will also be included. 220 volt power is available in a limited number of spaces.

Accommodations:

Campsites are available for vendors with a recreational vehicle free of charge. Cabin rentals, ranging from \$38.00 to \$86.00 per night, are available on a limited basis. Cabin rental requires an advance reservation. Cabin rentals should be reserved directly by contacting the SCPL office at (812) 268-5537. Primitive (tent) camping is also available free of charge to vendors.

Disclaimer & Indemnity:

The Festival will be held rain or shine and to the best abilities of SCPL. SCPL assumes no responsibility for any financial loss due to the Vendor’s operation at the Festival. Vendor assumes all responsibility for a) loss, personal injury and/or liability for any damage to its property or merchandise. Vendor expressly agrees to indemnify, protect and hold harmless Sullivan County Park & Lake; it’s officers, employees and Festival sponsors from any liability whatsoever in connection with this event. . **IF WE ARE UNABLE TO HAVE THE FESTIVAL DUE TO COVID, YOU WILL RECEIVE A PARK CREDIT TOWARD ANOTHER EVENT. Please check with the Sullivan County Health Dept for any restrictions.**

I agree to abide by all terms and conditions as outlined in this document.

SIGNED: _____ **DATE:** _____

PRINT: _____

Please complete the following information:

Business Name: _____ Contact Person: _____

Address: _____ City, State, Zip: _____

Telephone: _(_____)_____ Cell: _(_____)_____

Fax: _(_____)_____ E-mail: _____

Please list all market items to be sold:

Number of 40’ L x 15’ W booths needed (\$50 each): _____ Water Required? YES NO

Electricity? YES NO If yes, required: VOLT _____ AMP _____

Would you like to camp the days of the festival? _____

Please send completed application and full payment to SCPL by **Friday, May 21, 2021.**

Sullivan County Park & Lake
990 E. Picnic Road
Sullivan, IN 47882
(812) 268-5537
Fax: (812) 268-4460
E-mail: parkadmin@joink.com