



**Labor Day Festival 2023**  
**Sullivan County Park & Lake**  
**Friday, Sept 1 – Sunday, Sept 3, 2023**  
**FOOD VENDOR INFORMATION & APPLICATION**

Sullivan County Park & Lake (SCPL) will host the annual Labor Day Festival  
**Friday, Sept 1 – Sunday, Sept 3, 2023.**

**Hours of Operation:**

Friday, Sept 1, 2023	5:00 pm – 11:00 pm	6 hours
Saturday, Sept 2, 2023	11:00 am – 11:00 pm	12 hours
Sunday, Sept 3, 2023	11:00 am – 5:00 pm	6 hours

**Vendor Participation:**

There is a designated section within the park for food vendors to sell their products during the festival. Vendor can rent a space to exhibit and sell their products on a first come, first serve basis by completing the enclosed form and submitting payment via US mail, fax, or e-mail **no later** than **Friday, Aug 18, 2023.**

Vendors must have general liability insurance coverage and must comply with applicable local and state health, fire, and public safety codes. Vendors are solely responsible for meeting all Health Department Certifications. Vendors may contact the Sullivan County Health Department at (812) 268-0224 for health code requirements and questions.

The fee to participate as a food vendor is \$75.00 for the 3-day event. SCPL will provide one 40' L x 15' W vendor space. Vendors must furnish their own tables, chairs, tents, booths, vending vehicle or trailers.

**Set-Up / Tear-Down:**

Vendors will be allowed to set up beginning Thursday evening, **Aug 31st** from 5:00 pm to 8:00 pm or **Friday, Sept 1<sup>st</sup>** from 8:00 am – 3:00 pm. All vendors must be set up no later than 4:00 pm on **Friday, Sept 1, 2023.** All vendors are required to operate until at least 9:00 pm Friday and Saturday and, if desired, may continue operating until 11:00 pm. Vendors are requested to remain open all hours of operation Saturday and Sunday. Final teardown will not be permitted until 5:00 pm **Sunday, September 3, 2023.** Vendors will be responsible for removing all trash and debris from their space.

**Electrical Power & Water:**

Each space will have available one 110-volt, 30-amp electrical circuit at no additional cost. Water will also be included. 220-volt power is available in a limited number of spaces.

**Accommodations:**

Campsites are available for vendors with a recreational vehicle free of charge. Cabin rentals, ranging from \$48.00 to \$96.00 per night, are available on a limited basis. Cabin rental requires an advance reservation. Cabin rentals should be reserved directly by contacting the SCPL to vendors free of charge during festival nights. Vendors without a camping reservation will NOT be permitted to stay overnight in SCPL.

**Disclaimer & Indemnity:**

The festival will be held rain or shine and to the best abilities of SCPL. SCPL assumes no responsibility for any financial loss due to the Vendor’s operation at the festival. The vendor assumes all responsibility for a) loss, personal injury and/or liability for any damage to its property or merchandise and b) any sickness or illness caused from the food and/or drink served from its concession. The vendor expressly agrees to indemnify, protect, and hold harmless Sullivan County Park & Lake, its officers, employees, and Festival sponsors from any liability whatsoever in connection with this event.

**I agree to abide by all terms and conditions as outlined in this document.**

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT:** \_\_\_\_\_

Please complete the following information:

Business Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone: \_(\_\_\_\_)\_\_\_\_\_ Cell: (\_\_\_\_)\_\_\_\_\_

Fax: \_(\_\_\_\_)\_\_\_\_\_ E-mail: \_\_\_\_\_

Please list all food and beverage items to be sold:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of 40’ L x 15’ W booths needed (\$75 each): \_\_\_\_\_ Water Required? YES NO

Electricity? YES NO If yes, required: VOLT \_\_\_\_\_ AMP \_\_\_\_\_

Would you like to camp? \_\_\_\_\_

Please send completed application and full payment to SCPL by **Friday, August 18, 2023**