



Memorial Day Festival 2023
Sullivan County Park & Lake
Friday, May 26 – Sunday, May 28, 2023

FOOD VENDOR INFORMATION & APPLICATION

Sullivan County Park & Lake (SCPL) will host the annual Memorial Day Festival **Friday, May 26 – Sunday, May 28, 2023.**

Hours of Operation:

Friday, May 26, 2023	5:00 pm – 11:00 pm	6 hour
Saturday, May 27, 2023	11:00 am – 11:00 pm	12 hours
Sunday, May 28, 2023	11:00 am – 5:00 pm	6 hours

Vendor Participation:

There is a designated section within the park for food vendors to sell their products during the festival. Vendor can rent a space to exhibit and sell their products on a first come, first serve basis by completing the enclosed form and submitting payment via US mail, fax or e-mail **no later** than **Friday, May 12, 2023.**

Vendors must have general liability insurance coverage and must comply with applicable local and state health, fire, and public safety codes. Vendors are solely responsible for meeting all Health Department Certifications. Vendors may contact the Sullivan County Health Department at (812) 268-0224 for health code requirements and questions.

The fee to participate as a food vendor is \$75.00 for the 3-day event. SCPL will provide one 40' L x 15' W vendor space. Vendors must furnish their own tables, chairs, tents, booths, lights, vending vehicle or trailers.

Set-Up / Tear-Down:

Vendors will be allowed to set up beginning **Thursday evening, May 25th** from 5:00 pm to 8:00 pm or **Friday, May 26th** from 8:00 am – 3:00 pm. All vendors must be set-up no later than 4:00 pm on **Friday, May 26, 2023.** All vendors are required to operate until at least 9:00 pm Friday and Saturday and, if desired, may continue operating until 11:00 pm. Vendors are requested to remain open all hours of operation on Sunday. Final teardown will not be permitted until 5:00 pm **Sunday, May 28, 2023.** Vendor will be responsible for removing all trash and debris from their space.

Sullivan County Park & Lake
990 E. Picnic Road
Sullivan, IN 47882
(812) 268-5537
Fax: (812) 268-4460
E-mail: parkadmin@joink.com

Electrical Power & Water:

Each space will have available one 110-volt, 30-amp electrical circuit at no additional cost. Water will also be included. 220-volt power is available in a limited number of spaces.

Accommodations:

Campsites are available for vendors with a recreational vehicle free of charge. Cabin rentals, ranging from \$48.00 to \$96.00 per night, are available on a limited basis. Cabin rental requires an advance reservation. Cabin rentals should be reserved directly by contacting the SCPL office at (812) 268-5537. Primitive (tent) camping is also available free of charge to vendors.

Disclaimer & Indemnity:

The festival will be held rain or shine and to the best abilities of SCPL. SCPL assumes no responsibility for any financial loss due to the Vendor’s operation at the festival. Vendor assumes all responsibility for a) loss, personal injury and/or liability for any damage to its property or merchandise and b) any sickness or illness caused from the food and/or drink served from its concession. Vendor expressly agrees to indemnify, protect, and hold harmless Sullivan County Park & Lake; it’s officers, employees, and Festival sponsors from any liability whatsoever in connection with this event.

I agree to abide by all terms and conditions as outlined in this document.

SIGNED: _____ **DATE:** _____

PRINT: _____

Please complete the following information:

Business Name: _____ Contact Person: _____

Address: _____ City, State, Zip: _____

Telephone: _(_____)_____ Cell: _(_____)_____

Fax: _(_____)_____ E-mail: _____

Please list all food and beverage items to be sold:

Number of 40’ L x 15’ W booths needed (\$75 each): _____ Water Required? YES NO

Electricity? YES NO If yes, required: VOLT _____ AMP _____

Would you like to camp the days of the festival? _____

Please send completed application and full payment to SCPL by **Friday, May 12, 2023.**

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